

INDUSTRIAL SECURITY BRANCH
(With SSC)

Facilities Section

The Facilities section accredits and maintains the accreditation files on all SCIF facilities for which the Agency has responsibility. This includes industrial contractors, non-NFIB agencies, commonwealth country facilities, and those facilities with whom the agency shares the responsibility with another government agency. The facilities section directs the yearly reaccreditation, addresses any changes to the facility, and coordinates inspections by other components such as ISSD, TEMPEST, COMSEC, etc. This section coordinates and executes memorandums of coutilization with other government agencies, as well as participating in interagency groups such as the National Industrial Security Advisory Committee (NISAC) to promote standardization in industrial security standards.

STAT

AUDIT SECTION

The audit section conducts comprehensive security audits of industrial facilities to ensure that contractors involved in both agency funded contracts, and non-agency funded contracts for which the agency has responsibility, are operating in accordance with security policy. Officers in this section serve as the team leader for survey teams drawn from other OS components, or teams that are comprised of annuitants on contract. These officers perform extensive domestic travel traveling to the various contractor sites. At the conclusion of the surveys, comprehensive reports detailing the contractor's security profile are prepared. Some larger contractor surveys can take up three weeks on site to complete.

STAT

BRIEFING/CLASSIFICATION SECTION

The briefing/classification officer is responsible for

the SCI indoctrination for all of the various individuals assigned to the congressional committees that are responsible for agency activities. In addition, this officer is the classification management focal point for all SCI activities in the agency, commonwealth, and non-NFIB agencies. In this capacity, the appropriate classification and document control procedures are formulated and disseminated.

STAT

CLERICAL POSITION

In order to support the officers assigned to the three sections delineated above, secretarial support will be required. will be sufficient until such time as the workload is defined and the flow established. Hopefully, use of automated systems will preclude the need for extensive clerical support.

STAT

STAT
STAT

STAT

GOALS

A Level

1. Establish a centralized Industrial Security Program within the Office of Security
2. Consolidate the mission and duties of the Special Security Center within the appropriate branch in PSD.
3. Establish a automated physical security accreditation database.
4. Devise a meaningful accreditation methodology for use by ISB, deleting unnecessary positive reporting, deleting enhancements, concentrating only on serious issues.

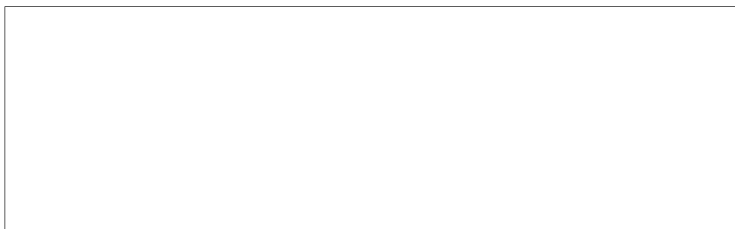
B Level

1. Let a contract to annuitants to perform X number of physical security surveys of key contractor facilities.
2. Identify and prioritize contractors to be audited
3. Identify and establish slotting for ISB.
4. Establish an on-line PSI data base that delineates the status of investigations/adjudications for use by area security officers.

C Level

1. Obtain office space and telephone service for the Industrial Security Task Force.

PERSONNEL REQUIREMENTS



STAT

CPYRGHT

1. Industrial Security Officer, GS-13
2. Industrial Security Officer Trainees, GS-9/10/11/12
3. Secretary GS-6/7

CPYRGHT

BUDGET

TBD/TBR

ISB POSITION PROFILE
FY 87-FY 90

STAT THE [] PROJECTED FOR ISB BY FY 90 WILL STAFF
THE BRANCH TO ACCOMPLISH THE FOLLOWING GOALS:

Centralize the Agency's SCI Industrial Security Program.

Consolidate certain functions of the SSC in ISB.

Establish and implement Industrial Security Policies.

Serve as team leaders for security audit teams (teams to be drawn from other components).

Establish a training program for Agency personnel as well as seminars for contractor security officers.

Establish an automated accreditation database

Monitor contract audit teams comprised of annuitants.

Refine the security audit methodology.

Work with PS to establish an on-line database containing clearance information for PTS officers.

STAT WITH [] ISB WOULD NOT BE ABLE TO ACCOMPLISH THE
FOLLOWING:

Monitor contract audit teams.

Assist PS in establishing a clearance database.

STAT WITH [] ISB WOULD NOT BE ABLE TO ACCOMPLISH THE
FOLLOWING:

Consolidate certain functions of SSC in ISB

Establish automated accreditation database.

Establish an Industrial Security training program.

Centralize the Agency's Industrial Security Program.

STAT WITH [] ISB WOULD NOT BE ABLE TO ACCOMPLISH ANY
STAT MORE THAN HAS ALREADY BE DONE.

THE [] PRESENTLY ALLOCATED TO ISB COULD BE
BETTER UTILIZED ELSEWHERE.

The following comments are based on the premis that the goals of ISB, as stated in the May PSD quarterly, are acceptable to PASG management. The positions required to accomplish those goals are set out in attachment A. Failure to establish the requested positions, results in a failure to achieve the projected goals. The goals that can not be accomplished are delineated below.

1. Ensure that the state of Industrial Security is not fraught with problems that could possibly lead to another Boyce-Lee, or similar type case. Carry out the documented responsibilities of the Director of Security to maintain a secure environment within the industrial community that is working on contracts that involve information and/or products that affect the National Security.
2. Establish a meaningful audit methodology, to include performing 1-5 preliminary audits to refine the methodology as well assess the "state" of industrial security.
3. Centralize the Industrial Security Program for SCI contracts within the Office of Security to provide uniformity in policy, application, and enforcement of security within industry.
4. Automate the accreditation records of the office of Security into an automated, on-line, physical security accreditation database.